

TCCI SERVICES GUIDE

FUNDED BY BUSINESS, WORKING FOR BUSINESS

The following provides information on TCCI member benefits, services and products.

We pride ourselves on providing exceptional service and practical advice to our members.

If you own or manage a business, have a need, question or problem and are not sure who can help, contact the TCCI Business Hotline and if we can't help, we will find someone who can.

FOR MORE INFORMATION



www.tcci.com.au



1300 559 112



membership@tcci.com.au

TCCI SUBSCRIPTION OVERVIEW

BASICS MEMBERSHIP \$440

Entry level membership for businesses of all sizes

ESSENTIALS MEMBERSHIP \$880

Essential membership benefits and member rate access to all TCCI products and services

COMPLETE MEMBERSHIP \$2200

Packed with value, providing the perfect combination of benefits with the flexibility to access services to suit your business

PREMIUM MEMBERSHIP \$4400

A range of TCCI services, packaged into one membership. Offering exceptional value for money and the flexibility of a TCCI voucher to use on business engagement activities or TCCI services

EXECUTIVE MEMBERSHIP \$7700

The most flexible membership option, choose from a business engagement package or services package to tailor benefits to align with your business objectives

PARTNERSHIP - NEGOTIABLE

Still want more... Talk to us today about our bespoke partnership options

SUBSCRIBER \$195

Not ready to commit to membership yet? Why not subscribe to our business updates and access services at discounted rates

More information on membership types available
at www.tcci.com.au

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TCCI SERVICES GUIDE

WHO WE ARE?

TCCI is Tasmania's peak employer body. We are a not for profit, membership organisation, funded by members and working for members. Our mission is to enable business in Tasmania to thrive.

WHAT WE DO?

Regardless of business size, location or sector TCCI is here to meet your needs.

Services include:

- Workplace relations advice
- Workplace training
- Human resources consultancy
- Events
- Workplace health and safety
- Business updates and communications
- Marketing
- Advocacy for business in Tasmania
- International trade documentation services.

WHY BECOME A MEMBER?

We pride ourselves on our service levels, knowledge and ability to provide assistance to businesses.

Regardless of your query, problem or need, if we cannot help you, we will find someone who can.

Investing in a TCCI membership not only benefits your business, but all businesses in Tasmania. Without our members we cannot advocate on behalf of the business community.

As a not for profit we can deliver cost effective services to business whilst all of our profits go back into supporting business in Tasmania.

Membership starts at just \$440 per year with monthly payment options available.

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WORKPLACE RELATIONS & HUMAN RESOURCES

WORKPLACE RELATIONS HELPLINE

1300 765 123*

The first port of call for any employee/employment-related enquiry. The WR helpline can answer the vast majority of questions related to employee management and compliance with the Fair Work Act. This includes Modern Award interpretation, wage rates, leave entitlements, allowances and straightforward performance management or redundancy-related enquiries. For more complex matters your enquiry will be escalated to TCCI workplace relations consultants for further assistance.

*Charges apply for non-members

WORKPLACE RELATIONS CONSULTANCY

1300 559 122 or email hr@tcci.com.au

TCCI workplace relations consultants provide advice and assistance in relation to more complex employee management and HR issues including, performance management, investigations, enterprise agreement negotiations, redundancy and restructure. Our consultants can also assist with policy review and development, employment contract preparation and development of induction and/or performance management processes. Depending on your membership level there may be a cost to utilise this service which you will be advised of prior to work being undertaken.

FOR MORE INFORMATION

HR BUSINESS PARTNER

This is a retainer-based service that provides HR and workplace relations support to your business and has been designed for small to medium businesses that do not have a dedicated HR resource. HR business partner arrangements are negotiated over a 12-month period based on business needs and budget. HR business partner provides access to both the workplace relations helpline and workplace relations consultancy services packaged into a monthly fee.

TCCI WORKPLACE

This platform provides practical HR management for your business and includes legally checked employment documents, checklists, policies and forms. TCCI members can access an annual online subscription at the preferred member rate of \$1600.

All documents can be customised to your business needs and you will receive notifications when documents need to be updated or reviewed.



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1300 559 112



hr@tcci.com.au



TRAINING & EVENTS

TCCI TRAINING CALENDAR

TCCI offers regular training courses in both Launceston and Hobart (other regions subject to numbers).

TCCI Training focuses on soft skills for front-line staff as well as leaders and managers. TCCI also has partnerships with other training providers for specialised topics such as WHS and mental health.

All training courses are approved for CPD points through CBOS and funding through Keystone.

CPD for other industry sectors may be available, please contact us for more information.

TCCI members receive a 10% discount when booking three (3) or more places in the same course.

TCCI CUSTOMISED TRAINING

TCCI offers a range of customised training options, choose from our range of short courses or let us know if you would like to combine content from multiple courses.

TCCI training can be delivered at a time and location of your choosing, anywhere in Tasmania.

A customised program of training/multiple workshops can be developed based on your objectives and desired outcomes. We have extensive experience developing leadership and development programs across a range of industry sectors.

COACHING

Whether it is professional development, a specific skill set/knowledge or performance management, TCCI facilitators are highly experienced in individual coaching. Contact us to discuss coaching needs.

TCCI EVENTS

TCCI regularly runs events in Hobart and other parts of Tasmania based on demand.

TCCI events are a great way to engage with other businesses and find out more about particular topics or issues. TCCI members receive discounted rates for paid events.

TCCI EVENT MANAGEMENT

TCCI offers event management services ranging from managing RSVPs and promotion to venue sourcing, catering and event concept development.

Contact our events team to discuss your needs.

HOT TOPIC & BUSINESS BRIEFINGS

These sessions are free for TCCI members to attend and are designed to provide key information on relevant topics and changes impacting business.

FOR MORE INFORMATION



www.tcci.com.au



1300 559 112



training@tcci.com.au



ADVOCACY & BUSINESS UPDATES

TCCI ADVOCACY - A VOICE FOR BUSINESS IN TASMANIA

TCCI advocates to all levels of government on issues impacting business in Tasmania. If you have a particular issue you want us to be aware of, please contact us.

Through our relationship with the Australian Chamber of Commerce and Industry (ACCI) TCCI can effectively advocate the views of Tasmanian business at a national level.

Through the Tasmanian Chamber Alliance, TCCI keeps informed of issues affecting business in regional Tasmania.

TCCI POLICY COMMITTEE

TCCI established a Policy Committee in 2022. This Committee meets regularly to discuss key policy areas and where appropriate formulate responses to government and/or policy positions.

Through the Policy Committee TCCI instigated bi-annual Industry Summits, where heads of key industry bodies and other stakeholders share information on issues impacting specific industries to achieve better outcomes for Tasmanian business.

BUSINESS UPDATES

Take the hassle out of keeping up to date with changes affecting business. TCCI business updates provide information to business in Tasmania regarding changes affecting business and other relevant news and information.

Common topics for updates include:

- Workplace health and safety
- Workplace relations/Fair Work Act
- Superannuation.

TCCI WEEKLY NEWSLETTER

TCCI sends a weekly newsletter with key updates and information relevant to business in Tasmania. TCCI members can provide an item for the newsletter for \$150 per newsletter. Inclusions might be product or service offers, surveys or general information about your business or organisation. The newsletter has a distribution of approximately 5000 businesses.

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WORKPLACE HEALTH & SAFETY

ADVISORY SERVICE

Phone and email service for WHS related enquiries. Whether its a policy, procedure, template or question regarding codes of conduct and other WHS related matters the Advisory Service is here to assist. Access this service via the TCCI Business Hotline or email safety@tcci.com.au

WHS DIAGNOSTIC

Not sure where you are at in relation to WHS in your workplace? Undertaking a WHS diagnostic is a great starting point to understand what you are doing well and any areas that might need some attention. Following the completion of the diagnostic questionnaire, you will receive a report with recommendations. We can provide you with policy documents and templates to help implement recommendations from the diagnostic report.

SITE VISITS

Our TCCI WHS Facilitators can attend your worksite and complete a workplace checklist making recommendations for improvements where appropriate.

We can also come to your workplace and present to management, staff or at toolbox meetings on WHS related topics.

CUSTOMISED TRAINING

Depending on your needs, the WHS service can customise a WHS training session to your workplace practices, policies and requirements.

WHS BUSINESS BRIEFINGS

These sessions usually include an expert guest speaker providing business relevant information on contemporary WHS issues and topics. Most sessions have the opportunity for questions.

FOR MORE INFORMATION



www.tcci.com.au



1300 559 112



safety@tcci.com.au



INTERNATIONAL TRADE

TRADE DOCUMENTATION SERVICES - CERTIFICATES OF ORIGIN

TCCI, through delegation from the Australian Chamber of Commerce and Industry, is authorised by the Australian Government to issue Certificates of Origin for Australian businesses both for ordinary trade and for Australia's Free Trade Agreements.

Certificates of Origin are documents used in international trade for millions of transactions around the globe every year certifying the status of goods traded across borders.

TCCI partners with essCert to provide exporters and freight forwarders with a user-friendly, online solution that enables them to process Certificates of Origin with our chamber direct from their desktops.

TCCI members receive preferential rates on Certificates of Origin. Our website provides detailed information and instructions to register as an exporter.

Manual signing of Certificates of Origin and other trade documentation is available on request. Contact us by phone or email to arrange.

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TCCI MEMBER DISCOUNTS

TRAINING ROOM HIRE

TCCI has meeting rooms available for hire in the Hobart office.

The training room has seating for up to 30 (theatre style) or 15 (boardroom style or u-shape).

Available facilities include:

- AV - data projector, screen, lectern, whiteboard and WIFI
- Tea and coffee facilities

A smaller meeting room/hot desk is also available for hire. The maximum room capacity is six people.

Rates:

- Member: \$200 half day/\$260 full day
- Non-member: \$295 half day/\$385 full day

Conditions:

These rates are for room bookings between 8.30am and 4.30pm, Monday to Friday. Bookings outside of these times by negotiation. Additional fees may apply.

Contact TCCI by phone or email for more information or to make a booking.

TCCI PARTNER DISCOUNTS

Through our partnerships with members, TCCI members and in most cases, their team members can access a broad range of discounts. Offers are subject to change but usually include accommodation, health insurance, workers compensation insurance and services like tagging and testing.

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